



INDIANA

WHITESTOWN TOWN COUNCIL

Regular Meeting June 21, 2017

Whitestown Municipal Complex– Public Hall

Minutes

1. OPENING THE MEETING

- A. Call to Order – **Eric** called the meeting to order at 7:02pm
- B. Roll Call – All Present
- C. Pledge of Allegiance

2. PRESENTATIONS

- A. Health Insurance Update – **Parrish Peachee** – **Parrish** said we are about half of the national average for employee costs for health care. No major claims coming through, but should have a small increase in costs overall for the next year. Currently our Town's renew is coming in below the national trend of 7%. **Parrish** said he and **Dax** have been working on a wellness program.
- B. Badge Pinning – PSO **Gibbons** and PSO **Deeter** – **Chief Anderson** presented **PSO Gibbons** and **PSO Deeter** for their badge pinnings, as they were at the academy during the last pinning ceremony. **Eric** congratulated them and welcomed them to the Town.

3. CLERK TREASURER REPORT

- A. Town Management Report | WMU Management Report (Water, Sewer) **

4. DEPARTMENT REPORTS – DPW (Water Monitoring), Planning and Community Development, Parks, Police (Stats Report, Drugs Report), Fire

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- 5. Susan m/m to amend the agenda, under Item A, table the ordinance amending the I-65 Anson PUD text, Item G to be tabled – considering the fiscal policy resolution for the contiguous territory for the Town of Whitestown Annexation, Table K under new business, add item R Discussion of Expenditures Exceeding \$5,000 for DPW Maintenance Building, add item - Discussing expenditure exceeding \$5,000, Employee Wellness Program, add item X consider waiving building fees for St. Mark's Church. Clinton 2nd, 5-0 approved.

- 6. PUBLIC REQUEST TO SPEAK (Topics Not Related to an Agenda Item)**
Harry Kock – Spoke about a late fee in the WMU. His utility bill was \$81.06, apparently his bill posted as \$81.05. He would like to appeal his late fee. **Susan m/m to waive the late fee, Eric 2nd, Jeff asked if we could empower the Utilities to waive the fees, 5-0 approved.**

7. APPROVAL OF THE CONSENT AGENDA

- A. Approval of Meeting Minutes – 5/10/2017 Regular Meeting Minutes ****
Susan m/m to approve the consent agenda, and all items in #4 above and claims below. Clinton 2nd, 5-0 adopted. Claims May 2017 Expenses Town I May 2017 Revenues Town I May 2017 Utility Claims (Water Operating, Wastewater Operating) **

UNFINISHED BUSINESS - None

8. NEW BUSINESS

- A. Consider an Ordinance Amending the I-65 Anson PUD Text (*Ordinance 2017-21, One Read Only*) - Tabled**
- B. Consider an Ordinance Adopting an Updated Employee Manual for the Town of Whitestown (*Ordinance 2017-22, First Read*) – Clinton did first read, Susan m/m to suspend to have 2nd reading, Clinton 2nd, 5-0 approved. Clinton did 2nd read, Susan m/m to adopt, Clinton 2nd, 5-0 adopted.**
- C. Public Hearing: Ordinance 2017-23 An Ordinance Approving an Additional Appropriation (AA #3) No one spoke in the public hearing, Clinton m/m to close public hearing, Susan 2nd, 5-0 public hearing is closed.**
- D. Consider an Ordinance Approving an Additional Appropriation (AA #3) (*Ordinance 2017-23, First Read*) – Clinton did first read. Susan m/m to suspend rules to have 2nd reading. Clinton 2nd, 5-0 approved. Clinton did 2nd read, Susan m/m to adopt, Clinton 2nd, 5-0 approved.**
- E. Consider and Ordinance Providing for Pre-Approval of Claims for the Provision of Emergency Ambulance Services (*Ordinance 2017-24, First Read*) – Clinton did first read. Susan m/m to suspend rules to have 2nd reading. Clinton 2nd, 5-0 approved. Clinton did 2nd read & m/m to adopt, Susan 2nd, 5-0 adopted.**
- F. Consider an Ordinance Concerning Improper Connections and Theft of Utility Service (*Ordinance 2017-25, First Read*) – Susan did first read. Susan m/m to suspend rules and have 2nd reading. Clinton 2nd, 5-0 approved. Susan did 2nd read & m/m to adopt, Clinton 2nd, 5-0 adopted.**

- G. Consider a Fiscal Policy Resolution for Annexing Contiguous Territory to the Town of Whitestown (**Resolution 2017-21**) - Tabled
- H. Consider a Resolution Concerning Interest in and the Authority to Purchase or Acquire Property (Indianapolis Road Roundabout) (**Resolution 2017-22**) – **Susan read and m/m to adopt, Clinton 2nd, 5-0 adopted.** Susan did say thank you for getting this done.
- I. Consider a Resolution Approving Real Property Tax Deductions in Whitestown ERA #2 Under Indiana Code 6-1.1-12.1 (Duke/Browning Allpoints Anson Building 7B) (Resolution 2017-23) - **Clinton read the resolution & m/m to adopt, Susan 2nd, 5-0 approved.**
- J. Consider a Resolution Approving Personal Property Tax Deductions in Whitestown ERA #2 Under Indiana Code 6-1.1-12.1 (Brooks Sports Inc.) (Resolution 2017-24) – **Clinton read the resolution, Susan m/m to adopt, Clinton 2nd, 5-0 adopted.**
- K. Discuss an Expenditure Exceeding \$5,000 (WMPD Mobile Command Unit Purchase) (\$71,500) – **Dax** said **Chief** e-mailed him on Monday and said this vehicle has been purchased by the County, so they are wondering if Council will want to continue moving forward on this. **Chief** said this unit would cost about \$350,000 to build. The best we could hope for is to be the back-up purchaser on this if Boone County does not go through with the purchase. The mobile command is a one-time deep pocket purchase. This would last approx. 20 years. **Eric** asked if we had one at one time, **Chief** said we have a mobile trailer, but is not used for the same types of events (non-immediate events). **Kevin** asked what the costs would be to try to modify the current unit to fit the needs. **Chief** does not know the cost. Discussion ensued. Council advised to reach out to County and try to negotiate to help with costs.
- L. Discuss an Expenditure Exceeding \$5,000 (WFD, IPSP Promotional Testing) (\$6,500) – **Chief Westrich** said this was for a 3rd party to come in and do the testing. It is valid for two years. **Susan m/m to approve the expend NTE \$5,000, Clinton 2nd, 5-0 approved.**
- M. Discuss an Expenditure Exceeding \$5,000 (WFD, EMS Training Mannequin) (\$12,240) – **Chief Westrich** said this is for a mannequin to be used for field use. **Kevin** asked if this would be available to WMPD as well, **Chief** said it would. **Clinton** said this is just another tool to keep them trained and at their best. **Eric m/m NTE \$13,000, Kevin 2nd, 5-0 approved.**

- N.** Discuss an Expenditure Exceeding \$5,000 (WFD, Ninth Brain Training Software to Replace Current Target Solutions System) (\$6,804) – **Chief** said this would update the software and has the ease of ability to customize training. It is a \$1,425 increase year to year. **Susan m/m to authorize the expenditure for the \$6804 for the software to replace the current software, Clinton 2nd, 5-0 adopted.**
- O.** Discuss an Expenditure Exceeding \$5,000 (Town Quarterly Magazine) – **Nathan** introduced **Sarah Burns**, his new employee, and handed it over to her. She said this magazine will have add space, and it will cover all departments. The purpose of the magazine is to reach residents who are not currently on social media. It will be \$5,000 per magazine. They will only need to sell about half of the ad space to cover the costs. **Susan m/m to approve NTE \$5,500 for the town quarterly magazine, Clinton 2nd, 5-0 approved.**
- P.** Discuss the Addition of Line Items and Funding for the 2017 Budget (Assistant PR Director Line) – **Dax** said this is our first live streamed Council Meeting. There was not a line item in the budget when the assistant position was approved. The 2018 budget will have money for this line. **Susan** asked how much was needed to be approved. **Dax gave some numbers, and Susan m/m NTE \$30,000 from the Assistant Manager to the Assistant PR line, and \$2,400 from the FICA line, Clinton 2nd, 5-0 adopted.**
- Q.** Discussion of Expenditures Exceeding \$5,000 for DPW Maintenance Building – **Dax** said we have \$6.5m in the bank to build a fire station. This would be for the MVH and will also house the utility inspectors. **Susan m/m to accept the proposal NTE \$45,000, Clinton 2nd, 5-0 adopted.**
- R.** Town Wellness Program - **Dax** talked about the expansion of the employee wellness program. **Dax** said it has been a huge hit with the town and has brought employees together. **Dax** would like to consider continuing the program indefinitely. \$500/month gives the entire staff membership to Hecker's. He would add some classes, at \$60/class, 13 classes per week, it would be \$540/week. There are stipulations. Annually it would cost \$36-\$37,000. **Clinton** said he thinks the question is what is important to us as a Town, and he thinks that is helping to improve the employee's health. **Clinton** thinks it is a great idea and the investment will come back three-fold. **Eric** 2nds what **Clinton** said.

- S. Discuss expenditure exceeding \$5,000 Walker Park – **Dax** said residents e-mail all the time asking about various things regarding parks, and currently **Dax** has **Nathan** looking in to basketball courts (currently NTE \$110,000). Bathrooms would be added to Panther Park and basketball courts would be added to Walker Park. **Eric** thanked **Nathan** and **Dax** for getting this in front of the Council. **Susan** would like to see two basketball courts. **Susan m/m to authorize the expenditure for \$4,500 and accept the proposal from Shrewsberry, Clinton 2nd, 5-0 approved.**

- T. Discuss creation of Town Scholarship program – **Kevin** gave background on this (his idea). He wondered why we couldn't give a small scholarship for kids who are involved in civics. His suggestion, is to see if it is feasible, but that we do 5 scholarships, 1 per councilor, and see how we can fund it and how we can get kids involved in civics. **Eric** asked if Zionsville or Lebanon do this, **Kevin** said they do not. **Eric** would like to see more detail. **Kevin** asked for approval to investigate if this is feasible. **Eric, Clinton, and Susan** were uncomfortable with this idea.

- U. Appointments to Boards and Commissions – **Eric m/m to appoint Adam Hess** to the Whitestown RDC, **Susan 2nd, 5-0 approved.**

- V. Waiving fees for St. Mark's Church – **Dax** said this is not unprecedented to waive fees for not-for-profits. **Susan m/m to waive the fees for the remodel, Clinton 2nd, 5-0 adopted.**

10. TOWN ADMINISTRATION REPORT – Dax introduced **Adam Hess**. **Dax** gave an update on the beautification project, and it is getting more complicated than expected. Fall plantings should happen at this point. Whitestown Apartment Improvement project is in the paper now for bids. **Clinton** asked if the sidewalk will extend past McDonalds. **Dax** said we do not own the ground past Heartland. The roundabout is in land acquisition phase. The roof at the Brewery is being completed. Vectren is about to start running lines. **Eric** asked if we have heard back from the County on whether-or-not they will accept our match. **Dax** said we have not. **Dax** talked about the security in our building. We are in budget time so we can have the Form 1s completed. The summer road program is underway. HWC will be presenting in July showing that our roads are in very good shape.

11. ADJOURN - Susan m/m to adjourn, Clinton 2nd, 5-0 adjourned at 8:41pm

The minutes from a Regular Town Council meeting on June 21st, 2017 are approved on the 19th day of July 2017 by the following Town Council Members:

Eric Miller, President

Susan Austin

Clinton Bohm

Jeff Wishek

Kevin Russell

Attest:

Matthew Sumner, Clerk-Treasurer