



## Council Action Form

<b>MEETING DATE</b>	Wednesday, November 8, 2017			
<b>TITLE</b>	UNFINISHED BUSINESS ITEM A: Consider an Ordinance Establishing Commercial and Residential Application and Review Fees (Ordinance 2017-37 Amended Version 1-1-2017, Second Read)			
<b>SUBMITTED BY</b>	Name and Title: Building Department Director, Dave Taylor			
	Department: Town Administration			
<b>MEETING TYPE</b>	Work Session Executive	<b>Regular</b>	Special	Retreat
<b>AGENDA CLASSIFICATION</b>	Consent	Presentation	<b>Unfinished Business</b>	New Business
	<b>Ordinance</b>	Resolution	Employment Contract	Proposal
<b>ORDINANCE/RESOLUTION</b> (New ordinances or resolutions assigned a new)	1st Reading	<b>2nd Reading</b>	PUBLIC HEARING	3rd Reading
	<b>Ordinance #: 2017-37</b>		Resolution #:	
<b>CONTRACTS</b> (Contracts must be previously signed by vendor for submission)	Contract Required: Yes <b>No</b>		Signed Contract Attached: Yes <b>No</b>	
<b>APPROVALS/REVIEWS</b>	<b>Department Head</b>		<b>Budget/Finance</b>	
	Assistant Town Manager		<b>Legal Counsel - Steve Unger</b>	
	<b>Town Manager</b>		Other:	
<b>BACKGROUND(Includes Description and justification)</b>	One of the goals presented to the Town Council at the February 1, 2017 Strategic Goals Workshop was the review and adjustment of Planning, Zoning and Building Department fees. This ordinance addresses the Building Department's portion of that goal. Building Department Director Dave Taylor conducted market research and is presenting his recommendation for Commercial and Residential Permit Application and Review Fees via Ordinance 2017-37.			

<b>BUDGET AND FINANCIAL IMPACT</b> (Includes project costs and funding sources)	Budgeted \$:	
	Expenditure \$:	
	Source of Funds \$:	
	Additional Appropriation #:	
	Narrative:	This will increase fees which will help to ensure an efficiently operated Building Department
<b>Resolution and Ordinance Only)</b>	Hold 1st Reading	
	Not Hold 1st Reading	
	<b>Approve on Second Reading</b>	
	Deny Approval	
<b>PROJECT TIMELINE</b>		
<b>STAFF RECOMMENDATION</b> (Town Council reserves the right to accept or deny recommendations)	Staff recommends approval	
<b>SUPPLEMENTAL INFORMATION</b> (List of all attachments)	Ordinance	