

ATTACHMENT "A"

I. SERVICES BY CONTRACTOR

A. PROJECT DESCRIPTION

The Big Four Trail extension will be a bituminous multi-use trail, 10 feet wide, and approximately 0.75 miles in length. The trail will begin at the existing 90-degree curve at County Road 400 South / County Road 500 South to the east end of the existing segment of the Big Four Trail (along the former Conrail Railroad corridor). Approximately 800 feet of the proposed alignment could potentially utilize a raised boardwalk design to minimize impacts to a suspected wetland.

B. PROJECT SCOPE

1. Furnish Basic Design Services as described in detail below:
 - a. The **CONTRACTOR** shall provide finalized waters reconnaissance and wetland delineation in the following outline:
 - i. Jurisdictional determination forms will be completed along with a wetland report.
 - ii. This report will not include mitigation measures.
 - b. The **CONTRACTOR** shall provide the design, the layout, and configuration of the bituminous trail and boardwalk for the entire length of the trail, including connections to existing trails and street crossings.
 - c. The **CONTRACTOR** shall prepare all designs and construction plans, for the Big Four Trail extension, based on it being partially funded with Next Level Trails funds and in compliance with guidelines, specifications, and standards of the Indiana Department of Natural Resources and Town of Whitestown, Indiana.
 - d. The **CONTRACTOR** shall develop the design and construction documents in accordance with the following outline:
 - i. Preliminary Plans (Scope Confirmation and Grade Review, 30%)
 1. Conduct initial site visit with survey data in hand.
 2. Develop preliminary layout of trail on plan and profile sheets
 3. Develop typical cross sections
 4. Attend one (1) progress meeting with **WHITESTOWN**

II. SERVICES BY WHITESTOWN

WHITESTOWN shall, within a reasonable time, so as not to delay the services of the **CONTRACTOR**:

1. Provide full information as to **CONTRACTOR's** requirements for the Project.
2. Assist the **CONTRACTOR's** by placing at **CONTRACTOR's** disposal all available information pertinent to the assignment including previous reports and any other data relative thereto.
3. Examine all studies, reports, sketches, Drawings, Specifications, proposals and other documents presented by **CONTRACTOR**, obtain advice of an attorney, insurance counselor, and other consultants as **WHITESTOWN** deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of **CONTRACTOR**.
4. Give prompt written notice to the **CONTRACTOR** whenever **WHITESTOWN** observes or otherwise becomes aware of any defect in the Project.
5. Furnish all existing approvals or permits from all governmental authorities having jurisdiction over the Project. The **CONTRACTOR** will assist **WHITESTOWN** in identifying and procuring any additional permits associated with this Project.
6. Arrange for access to and make all provisions for the **CONTRACTOR** to enter upon public and private property as required for the **CONTRACTOR** to perform services under this Agreement.
7. Obtain necessary easements and right-of-way for construction of the Project, including easement and right-of-way descriptions, property surveys and boundary surveys.
8. Furnish to the **CONTRACTOR**, as requested by the **CONTRACTOR** or as required by the Contract Documents, data prepared by or services of others, including exploration and tests of subsurface conditions at or contiguous to the site, drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site.

III. SCHEDULE

All work by the **CONTRACTOR** under this Agreement shall be completed and delivered to **WHITESTOWN** for review and approval within the approximate time periods shown in the following schedule:

Preliminary Plans: 30 days from NTP

IV. COMPENSATION

A. Amount of Payment

1. The **CONTRACTOR** shall receive as payment for the work performed under Item 2 below, the total fee not to exceed \$9,000.00, unless a modification of the Agreement is approved in writing by **WHITESTOWN**.
2. The **CONTRACTOR** will be paid for the following work on a lump sum basis in accordance with the following schedule:

Fee Schedule Summary:

Environmental Services	\$	1,300.00
Trail Design	\$	7,700.00

B. Method of Payment

Payment shall be made by **WHITESTOWN** to the **CONTRACTOR** each month as the work progresses.

SCHEDULE OF COMPENSATION
BUTLER, FAIRMAN and SEUFERT, INC.
HOURLY RATE SCHEDULE

	<u>Classification</u>	<u>Hourly Rate</u>
E-V	Engineer V (Principal)	\$ 220.00
E-IV	Engineer IV	\$ 192.00
E-III	Engineer III	\$ 166.00
E-II	Engineer II	\$ 125.00
E-I	Engineer I	\$ 95.00
FP-IV	Field Personnel IV – (Project Coordinator)	\$ 175.00
FP-III	Field Personnel III	\$ 143.00
FP-II	Field Personnel II	\$ 109.00
FP-I	Field Personnel I	\$ 87.00
EA-III	Engineer’s Assistant III	\$ 167.00
EA-II	Engineer’s Assistant II	\$ 132.00
EA-I	Engineer’s Assistant I	\$ 96.00
SP-1	Support Personnel I	\$ 66.00
C-II	Clerical II	\$ 110.00
C-I	Clerical I	\$ 72.00
P-III	Planner/Environmental Specialist III	\$ 177.00
P-II	Planner/Environmental Specialist II	\$ 114.00
P-I	Planner/Environmental Specialist I	\$ 84.00

The billing rates are effective January 2019 and may be adjusted annually (beginning January 2020) to reflect changes in the compensation payable to the **CONTRACTOR**.