



SPENDING AUTHORIZATION FORM

Pursuant to Whitestown Ordinance No. 2009-10, all purchases over \$5,000 must be pre-approved by a body having authority to approve claims.

Name of Requestor: _____ Department: _____

Total Amount Requested: _____ Budget Line Number: _____

General Description of Purchase (Attach additional materials as appropriate):

Signature of Requestor: Savannah Solgere

Clerk-Treasurer Office Verification:

Sufficient funds are available in the budget line numbers set forth above for the purchase amount requested above:

Signature of Clerk-Treasurer Designee: _____

Printed Name: _____

Board Approval:

On _____, the _____ of the Town of
Whitestown approved the above requested spending authorization in an amount not to exceed
\$ _____.

Signature of Board President or Secretary

*All payments must follow applicable claims approval procedures.

**Requestor is responsible for ensuring any applicable bidding procedures (statute and/or ordinance) are followed.



670 Mercer Road | Butler, PA 16001-1840
Toll-free: 1-800-284-8208 | Phone: 724-284-1213 | Fax: 724-284-1253
www.keystoneridgedesigns.com

DATE:	11/10/2021	ATTN:	SAVANNAH SOLGERE
QUOTATION #:	044603-01	EMAIL:	ssolgere@whitestown.in.gov
PROJECT NAME:	WHITESTOWN PARK	CUSTOMER #:	016239
QUOTE VALID TO:	12/31/2021	SELL TO:	TOWN OF WHITESTOWN
PAYMENT TERMS:	NET 30		6210 VETERANS DR
EST. LEAD TIME:	TO BE DETERMINED AND WILL BE ESTIMATED UPON ORDER		WHITESTOWN MUNICIPAL COMPLEX ROOM 100
FAX NUMBER:			WHITESTOWN, IN 46075-8406
SALES REP:	Justin Maskal	SHIP TO:	
EMAIL:	JustinM@keystoneridgedesigns.com		
EXTENSION:	243		WHITESTOWN, IN 46075

Please confirm the ship to location listed on the top portion of this quote and complete the following when placing your order.

24 Hour Advance Shipment Notification To/

On-Site Contact: _____

Phone: _____

QUOTE SUMMARY:

Total Quotation Amount:	\$11,062.10
Payment Required to Activate Order:	\$0.00
Remaining Balance Due Net 30	\$11,062.10

SPECIAL CONSIDERATIONS:

Terms of Sale: Net 30

* All credit card transactions are subject to a 3% processing fee. This fee can be waived if paid by check, ACH or wire transfer.

* If products or quantities change, discount will be revised accordingly.

* Lift gate service is included.

LINE ITEMS:

Line	Part #	Description	Qty	Unit Price	Extended Price
1	CRE03-3A11RPS-0000	CUSTOM RE3-32 READING 32 GAL. LITTER RECEPTACLE WITH ADJUSTABLE LEGS, FLAT LID, AND RECYCLED PLASTIC SLATS - PLEASE ADVISE COLOR Item reflects a 3.00% discount	6	\$1,120.35	\$6,722.10
2	A0000-3020000-0000	32 GALLON ELEVATED LID, ADD-ON - PLEASE ADVISE COLOR Item reflects a 3.00% discount	6	\$126.10	\$756.60
3	0BE02-6000RPS-0000	BE26-RPS - BESSEMER BENCH WITH BACK 6' WITH RECYCLED PLASTIC SLATS - PLEASE ADVISE COLOR Item reflects a 3.00% discount	2	\$1,319.20	\$2,638.40

Total Material Costs:	\$10,117.10
Freight & Packaging:	\$945.00
Quotation Total:	\$11,062.10

I acknowledge that I have received and reviewed the complete terms and conditions of this quotation. By signing this page, I understand and accept all of Keystone Ridge Designs' Terms and Conditions as outlined on this page and all proceeding and subsequent pages of the quotation. See following page for complete terms and conditions.

Authorized Signature

STANDARD PAYMENT TERMS

Products and quantities needed are the responsibility of the customer. All products are produced to individual customer specification and unless otherwise stated, require a 50% down payment before manufacturing along with a sign off on this quotation. Balance of materials, freight and packaging and sales tax (if applicable) is due before products ship. This payment method is an effective and efficient system to ensure timely production and scheduling, ultimately providing greater cost savings to the client. MasterCard®, Visa®, American Express® and Discover® are accepted payment methods.

- A 50% down payment of total costs is required to activate an order with an approved credit card, check or money order. Check or money order payment orders will be activated upon receipt. Credit card orders will be immediately activated. Client may pay balance C.O.D. with a cashiers check. C.O.D. also requires an additional fee to the trucking company, payable with a second cashiers check. Please note that full truck shipments cannot be sent C.O.D.

- The remaining 50% of total costs is due before the products will ship from the factory. Upon notification from Client Services, the remaining balance is payable by approved credit card, check or money order.

- If payment in full is received along with order activation, a 2% discount will be applied to material costs only. Credit card purchases are excluded.

- On the day your products ship, Client Services will contact you with pertinent shipping information.

FREIGHT & PACKAGING

Freight and packaging charges to stated shipping address are based on quantities listed on quotation. If the scope of project changes, freight and packaging will be revised accordingly.

Unless otherwise indicated, freight charges do not include unloading and placement. If you require lift gate service (lowering the products to ground level if there is no loading dock), please call for pricing before placing an order.

24-hour advance notification is including with your freight quote. You will receive a call from the shipping company prior to delivery.

DISCOUNTS

Discounts are applied based on a tiered sales volume structure. If products or quantities change, discount will be revised accordingly.

TAX

Sales tax will be assessed only to products shipping to or picked up within Pennsylvania and will be listed as a line item on the quotation.

CANCELLATIONS & RETURNS

A 25% restocking fee will be assessed on returned orders and orders cancelled more than two weeks after placement.

STORAGE

Storage fees will begin to accrue after one month from the date that the client is notified that the products are ready to ship, or one month after the estimated delivery date (whichever is later).

LEAD TIME

Delivery dates are estimated dates only and vary, but are usually estimated for 8-12 weeks. Final ship date notification will be coordinated through our Client Services.

HARDWARE

Keystone Ridge Designs utilizes high-quality stainless steel assembly hardware where applicable. Anchoring hardware, due to specialization required for each installation, is not supplied. Stainless steel hardware is recommended.

DELIVERY

The bill of lading is considered the client receipt and should be compared to each delivery for discrepancy. Products should be carefully examined for damage incurred during shipment. Keystone Ridge Designs, Inc.® is not responsible for product damage or shortage once the bill of lading is signed by the client. Inconsistency between order and shipment quantities, as well as product damage, must be indicated on the bill of lading upon delivery and before the freight company leaves the delivery site in order to file a damage claim with Keystone Ridge Designs, Inc. If damage is found or if there are any concerns regarding delivery, immediately notify Client Services at 1-800-284-8208.

WARRANTY

Keystone Ridge Designs, Inc.® is committed to product quality as well as client satisfaction. Therefore, all products are covered against material and workmanship defects for THREE YEARS from the date of purchase. "Material" is defined by all metal substrates that create the structure of the site furniture and the powder coat finish that coats the product. "Workmanship" refers to the welding, material bending and finishing. Any defect to our product that is a failure of the product within the normal wear and tear of product usage is covered under the warranty. Product damaged by abnormal use, vandalism or acts of nature are not eligible for this factory warranty.

To apply for the three-year warranty, products must be installed according to the manufacturer's recommendations. Products are recommended to be bolted to the surface to avoid theft, damage or movement. Umbrellas must be anchored in an 80 lb. or heavier base to apply for the three-year warranty. For questions concerning proper installation of our products, please call Client Services. Keystone Ridge Designs, Inc.® will repair or replace any part found defective upon written notification and inspection by Client Services.

Wood table/seat tops, fiberglass planters, gypsum planters and other products, as noted, are guaranteed for indoor use only.

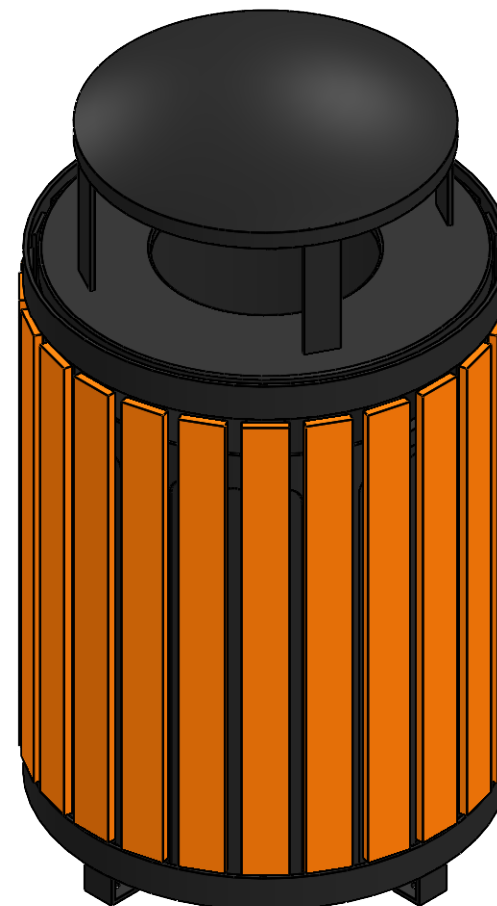
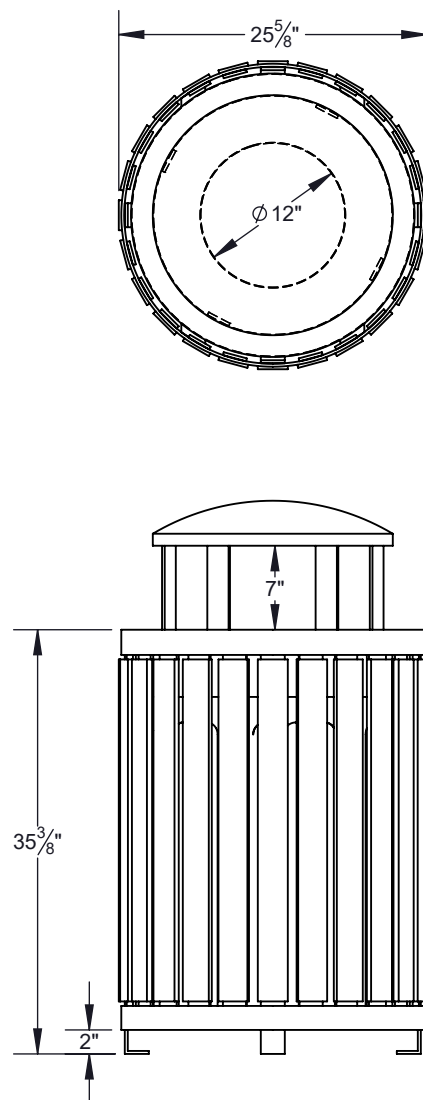
PROPRIETARY STATEMENT

Keystone Ridge Designs, Inc. ® is proud to offer the design community exceptional site amenities. Due to the time and resources invested in designing, manufacturing and marketing Keystone Ridge Designs™ products and services, we pursue design patents, copyrights, trademarks and service marks whenever possible. Any unlawful duplication or misrepresentation of Keystone Ridge Designs™ products or promotional materials will be rigorously protected.

Keystone Ridge Designs reserves the right to alter pricing, product design, materials or construction without notice.

Keystone Ridge Designs' products are covered by one or more of the following patent numbers: United States Des. 372,133; 376,270; 380,313; 406,700; 406,701; 413,449; 413,738; 414,952; 418,652; 420,814; 421,515; 421,824; 423,166; 423,239; 424,769; 440,060; 446,399; 449,745; 454,674; 456,579; 457,334; 457,701; 457,738; 457,741; 457,742; 458,044; 459,563; 461,336; 465,679; 465,936; 465,952; 466,318; 466,729; 467,104; 471,368; 474,618; 474,619; 481,890; 506,339; 510,216; 515,856; patents pending or Exclusive By Design™.

Keystone Ridge Designs, Inc. designs, manufactures and markets an original and exclusive line of site furniture. In accordance with the United States patent process, our products are officially marked with the designated descriptive numbers and required labeling. We strictly prohibit any other labeling which interferes, mutilates or restricts the legal requirements of product identification.



SCALE 1:10

NOTE:
THIS DRAWING IS FOR QUOTATION AND CONCEPTUAL PURPOSES ONLY. FINAL PRODUCT MAY VARY.



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670 MERCER ROAD
BUTLER, PA 16001
PHONE: 1-800-284-8208
FAX: (724) 284-1253
www.keystoneridgedesigns.com

UNLESS OTHERWISE SPECIFIED:

DIMENSIONS ARE IN INCHES
TOLERANCES:
FRACTIONAL $\pm 1/16$
ANGULAR/BEND $\pm 1^\circ$
TWO PLACE DECIMAL $\pm .030$
THREE PLACE DECIMAL $\pm .020$

MATERIAL
STEEL, RPS

FINISH
KEYSHIELD POWDER COAT
DO NOT SCALE DRAWING

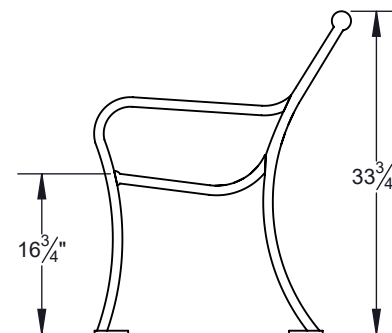
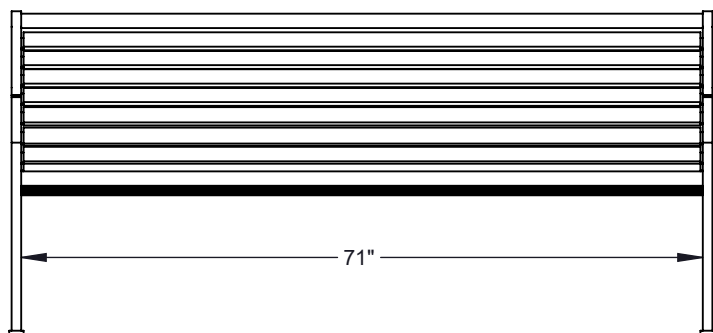
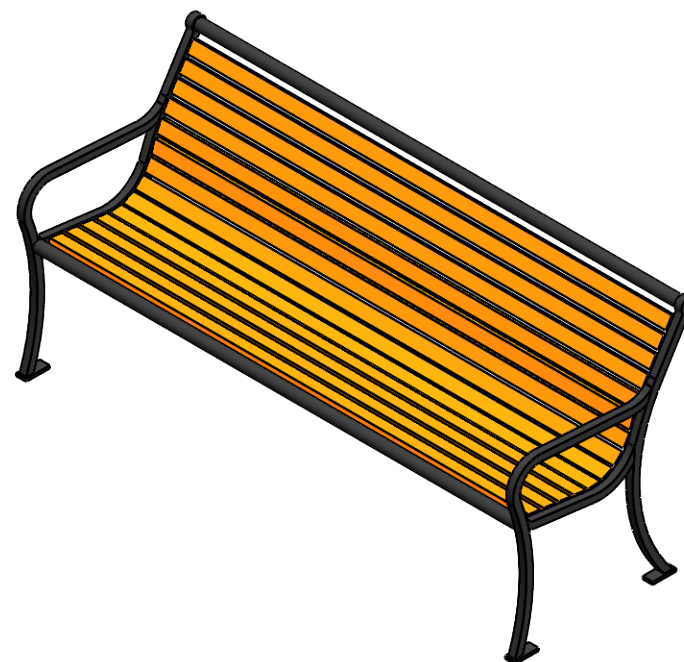
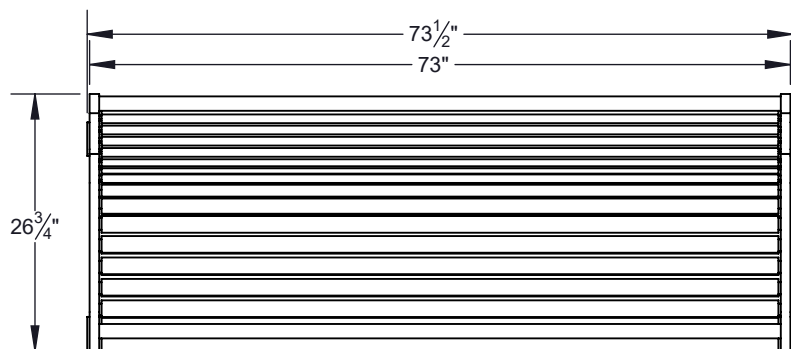
	NAME	DATE
DRAWN	JGI	10/29/21
CHECKED		

EXCLUSIVE BY DESIGN™
PROPRIETARY AND CONFIDENTIAL
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TITLE:
CUSTOM ATLANTA 32 GALLON
EL LID, RPS, NO DECORATIVE RINGS

SIZE	DWG. NO.	REV
A	C-AT3-32 RPS EL NO RING	A

SCALE: 1:16	WEIGHT: 208.24	SHEET 1 OF 1
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TWO PLACE DECIMAL $\pm .030$	
THREE PLACE DECIMAL $\pm .020$	
MATERIAL	STEEL, RPS
FINISH	KEYSHIELD POWDER COAT
DO NOT SCALE DRAWING	

DRAWN	NAME JGI	DATE 10/28/21
CHECKED		
EXCLUSIVE BY DESIGN™		
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TITLE: BESSEMER 6' BENCH WITH BACK AND RPS SLATS		
SIZE A	DWG. NO. BE26 RPS	REV A
SCALE: 1:20	WEIGHT:	SHEET 1 OF 1