



Town of Whitestown

Bicycle and Pedestrian Advisory Board

Establishment and Membership:

Created upon the adoption of Whitestown [Ordinance 2016-26](#)

The Board shall consist of five (5) members. Each member of the Whitestown Town Council may appoint one (1) member to the Board that is a resident within the respective Council member's district, but such appointment shall be subject to confirmation and approval by a majority vote of the Whitestown Town Council.

All Board members shall be Whitestown residents. Whitestown Town Council members shall not be members of the Board. Applicants seeking membership to the Board should demonstrate a desire to help Whitestown become a bicycle and pedestrian friendly community. At least two (2) of the five (5) Board members should demonstrate a specific desire to represent the interests of pedestrians. Residents seeking appointment to the Board are encouraged to email a resume and cover letter directly to the Town Manager or Assistant Town Manager (or the Town Council member for their district). All members are expected to be active participants in the activities of the Board.

Each Board member shall serve an initial term that expires on December 31, 2017. Subsequent terms shall be for three (3) year period thereafter. Individuals may be appointed for additional terms. Members shall serve at the pleasure of the Town Council and may be removed by a majority vote of the Town Council with or without cause. A vacancy automatically occurs if a member fails to attend 3 consecutive Board meetings, moves his/her residence outside of the Whitestown municipal boundaries, or files papers for candidacy to an elected office within Whitestown.

Duties:

The mission of the Board is to make community focused recommendations that encourage bicycle and pedestrian transportation throughout Whitestown. The Board is encouraged to identify issues impacting the bicycle and pedestrian communities that should be considered by local government, seek and develop realistic and efficient solutions, and make recommendations for consideration by the Town Council. In pursuit of that mission, the Board is charged with:

- a. Creating a comprehensive Bicycle and Pedestrian Master Plan;
- b. Assisting Whitestown in obtaining designations as a Walk Friendly Community and Bicycle Friendly Community.
- c. Advising the Town Council on matters involving bicycle and pedestrian transportation, recommending updates to Town policies regarding sidewalks, and developing and recommending metrics for project evaluation that considers bicycle and pedestrian issues;
- d. Encouraging Town departments to adopt bicycle and pedestrian friendly community policies;
- e. Studying existing sidewalk inventory and determining sidewalk needs;
- f. Annually reviewing Whitestown's pedestrian and bicycle related ordinance and regulations;
- g. Creating and recommending to the Town Council a citizen driven request process for bicycle and pedestrian infrastructure requests, including sidewalks, crossings, and bicycle racks;
- h. Identifying opportunities for the Town to provide bicycle and walking education programs for various ages and abilities;
- i. Advising the Town Council on priorities for capital funding of bicycle and pedestrian projects as part of the Town's budget process;
- j. Providing input on standards, guidelines, and best practices to the Town's comprehensive plans or ordinances that relate to improving bicycle and pedestrian access in Whitestown; and
- k. Reviewing, considering, discussing, debating, and advocating on such issues and matters affecting local government and the Whitestown community that the members of the Board determine to be important and appropriate, and which are for the betterment of Whitestown and its bicycle and pedestrian community.

The Board shall create and follow an annual work plan, report to the Town Council on its activities at least six (6) times each year, and submit an annual report to the Town Council. Pedestrian issues shall be a regular part of the Board's agenda and discussion.