



# Whitestown Rental Program

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*Building Department Room 200  
6210 Veterans Drive  
Whitestown, Indiana 46075*

Dear Whitestown residents and rental property owners,

If you are an **owner of a residential rental property** or a **renter of a residential rental property** within the Town of Whitestown please read this carefully.

In 2014, the Whitestown Town Council passed and adopted Ordinance 2014-25, an Ordinance establishing the Rental Registration and Inspection Program. This program, which is overseen by the Whitestown Building Department, generally requires that all residential rental occupancies be registered through the Town and receive an inspection before a tenant moves in or at least 1 inspection in 5 years. The Ordinance in its entirety can be viewed by visiting [www.whitestown.in.gov](http://www.whitestown.in.gov), or directly at [www.codepublishing.com/IN/Whitestown/html/ords/2014-25.pdf](http://www.codepublishing.com/IN/Whitestown/html/ords/2014-25.pdf).

As of February 27<sup>th</sup> 2017, the Whitestown Rental Housing Department will require a “Proof of Inspection”. This form will be needed by tenant to transfer Whitestown utility service into the tenant’s name. The form will be provided once the rental property has received inspection, all items have been completed on that inspection, and the applicable \$125 inspection fee is paid. Once completed, a “Rental Certificate of Occupancy” and a “Utilities Transfer Form” will be issued. Both can be picked up from the Whitestown Municipal Complex. The property must be registered in order to have an inspection. Whitestown Utilities will not be transferred into a new tenant’s name without the Proof of Inspection.

All questions concerning the Whitestown Rental Program should be directed to the Whitestown Rental Housing Department. (If you contact the utilities office directly, you will be redirected to the Rental Housing Department).

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Website: [www.whitestown.in.gov](http://www.whitestown.in.gov)