



WHITESTOWN FIRE DEPARTMENT



2022 Goals

Plan – Implement – Evaluate – Integrate

Administrative:

- Hire 2 Lateral Firefighter Paramedics to fill vacancies from 2021
- Hire 6 personnel to facilitate placing a second ambulance in service
- Complete study to assess the working population levels of the service area's larger businesses
- Complete Development Incident Impact study to assess anticipated amount of emergency incidents by development type and size
- Create and Distribute 2021 Annual Report
- Locate and secure property for Station 273 as availability and funding allows
- Locate and secure property for training grounds as availability and funding allows
- Begin design phase for the relocation of Station 271 as funding allows
- Conclude development and finalize multi-year salary and benefits plan for consideration
- Evaluate and propose implementation of an annual Physical Fitness Evaluation for all personnel
- Complete re-validation process of the Department's Work Performance Evaluation (WPE)
- Purchase work performance evaluation equipment to enable the department to conduct WPE's at our own facility
- Implement mentoring, intern, and succession program for all personnel
- Complete 5-Year Strategic Plan for the years 2022-2027, including hiring plan, and strategic station planning appendices
- Monitor completion of remaining construction needs for Station 272 / Headquarters
- Review all general orders and benefits in conjunction with WMPD and Town where applicable to ensure parity
- Assist in completion of Town-wide surplus equipment divestment



WHITESTOWN FIRE DEPARTMENT



- Complete ISO review and update as applicable
- Complete Lieutenant Promotional Process
- Continue work to evaluate and propose a Post-Employment Health Plan and Retirement Insurance possibilities
- Complete internal audit of equipment testing documentation, creating ease of access when / if necessary
- Research and propose as applicable: Heart - Lung Scans and Galleri Blood Testing for employees
- Continue annual review and update of General Orders and Standard Operating Procedures as necessary

Operational:

- Prepare and host annual EOC drills with Town partners
- Produce 360 station tours of new facility
- Expand base arrival SOG program to neighboring agencies in Hendricks, Marion, and Hamilton Counties
- Engine / Ladder transition planning
- Propose and implement when applicable coordination of station expansion locations among neighboring agencies
- Explore potential of GPS based response patterns with BCCC, BCFCA, and Caliber
- Continue operational planning to place second ambulance into service
- Coordinate between Staff and Battalion Chiefs to deliver mentoring and succession plan
- Continue evaluation and updating of GIS services for the town in reference to WFD's needs



WHITESTOWN FIRE DEPARTMENT



Emergency Medical Services:

- **Begin data collection process for required CMS Ambulance Data Collection for the calendar year of 2022, for reporting in 2023**
- **Monitor buildout of new ambulance purchase; Estimated delivery of early 2023**
- **Propose EMS capital equipment purchases and place into service as applicable**
- **Identify keys to paramedic acquisition and retention**
- **Assess and implement, as determined, ambulance personnel rotation process**
- **Complete DEA Form 222 Certification for purposes of purchasing controlled schedule II substances**
- **Complete State and DEA registration for controlled substances required for the management of controlled substances under the Protecting Patient Access to Emergency Medications Act of 2017**
- **Transition and implement new Zoll X ALS Monitors**
- **Conduct monthly EMS training for on-duty personnel**
- **Conduct required recertification classes – Trauma specific**
- **Implement 2-year training cycle for common EMS recertification dates**
- **Plan, develop, and implement multi-agency mass casualty incident training and drill**

Fire Training & Safety:

- **Conduct monthly fixed facility training for on-duty personnel**
- **Conduct a minimum of 3 live fire trainings; implementing at least one of these trainings as a night drill**
- **Develop quarterly Engineer Workshops for development of WFD driver/operators**
- **Conduct 12 hours of company officer training for each acting and ride-out officer**
- **Continue to ensure ISO training requirements are being met**



WHITESTOWN FIRE DEPARTMENT



- Conduct or host State certification classes as needed, including NIMS 300, NIMS 400, Fire Investigator, etc.
- Conduct WFD Recruit Training Academy
- Conduct regular Health and Safety Committee meetings

Fire Prevention:

- Conclude development and implement a Fire Prevention Ordinance
- Continue to research and implement changing codes and designs as applicable
- Update code enforcement library as applicable
- Ensure all Quick Action Plans are up-to-date, and develop new QAPs for additional businesses in the jurisdiction
- Conduct MobileEyes Responder update training
- Recommend and implement, as determined, Town Municipal Complex fire alarm monitoring service
- Conduct fire alarm panel training for personnel
- Continue to build relationships with community stakeholders to uphold and improve business fire safety

Public Education:

- Continue to explore community partnerships for a public education annex at Station 272 location
- Implement REACT training program as pandemic guidelines allow
- Re-engage in prior public education activities as pandemic guidelines allow
- Continue to explore community partnerships for a public education annex at Station 272 location