



SPENDING AUTHORIZATION FORM

Pursuant to Whitestown Ordinance No. 2009-10, all purchases over \$5,000 must be pre-approved by a body having authority to approve claims.

Name of Requestor: _____ Department: _____

Total Amount Requested: _____ Budget Line Number: _____

General Description of Purchase (Attach additional materials as appropriate):

Signature of Requestor: Savannah Solgere

Clerk-Treasurer Office Verification:

Sufficient funds are available in the budget line numbers set forth above for the purchase amount requested above:

Signature of Clerk-Treasurer Designee: _____

Printed Name: _____

Board Approval:

On _____, the _____ of the Town of Whitestown approved the above requested spending authorization in an amount not to exceed \$ _____.

Signature of Board President or Secretary

*All payments must follow applicable claims approval procedures.
**Requestor is responsible for ensuring any applicable bidding procedures (statute and/or ordinance) are followed.

August 1, 2022

Savannah Solgere
Director of Parks and Recreation
Town of Whitestown
6210 Veterans Drive, Room 100
Whitestown, IN 46075

RE: Anson Acres - Survey

Dear Savannah,

We appreciate the opportunity to work with the Town of Whitestown and assist in preparing the post-construction survey for Anson Acres in conjunction with drainage improvements.

We understand that the intent is for Butler, Fairman and Seufert, Inc. to assist the Town in this effort by providing the following services:

1. Create U.S.G.S. topographic map and development base map.

We propose to perform these services for a lump sum fee of \$8,000.00.

We appreciate the opportunity to work with the Town on the project. Contact the undersigned if you have any questions or concerns. Please sign below to indicate approval and return one copy of this letter to our office.

Sincerely,

BUTLER, FAIRMAN & SEUFERT, INC.



Alan L. Hamersly, P.E.
Parks & Greenways Department Manager

APPROVED BY:

Signature

Date