



**WHITESTOWN TOWN COUNCIL**

**Meeting**

**August 22, 2018**

**Special Meeting**

**Minutes**

**1. OPENING THE MEETING**

- A. Call to Order – **Clinton** called the meeting to order at 7:03pm
- B. Roll Call – All present – **Eric Miller** approx. 30 minutes late.
- C. Pledge of Allegiance

**2. PRESENTATIONS**

None

**3. NEW BUSINESS**

- A. Consider Approval of an Employment Contract (WPD Chief) – **Susan** said there is a two-year extension contract for **Chief Anderson** – passed by the Police Commission. **Susan m/m to execute the contract, Kevin 2<sup>nd</sup>, Clinton thanked Susan and the Chief, Jeff said thank you as well; 4-0 adopted.**

**4. BUDGET**

- A. Discuss the First Draft of the 2019 Budget (**Draft Budget**) – **Dax** talked about how there have been almost no changes since the last budget presentation in the previous meeting. The fuel lines were increased a bit. **Clinton** asked for highlights. **Dax** talked about the Hydrant Rental Line and how it was introduced back into the budget. Moving forward, this will be treated like a credit between Utilities and the Town. If there is an event in the Town, we would like to pay for our officers to work the event. A solution is to take money out of Town Capital Outlay and move it into PD Overtime, to pay those officers. **Clinton** liked the idea but wanted to make sure there are not funding problems with the overtime line. Our revenues are very healthy right now.
- B. **Chief Anderson** said the police commission was very receptive and favorable of the budget presented to them. **Clinton** asked for the run-down. **Chief Anderson** talked about the town's growth and with that he will need to hire approximately four officers per year. **Chief** talked about the new line items. **Chief** said the



largest increase will be in the health insurance lines.

- C. **Jeff** and **Kevin** asked about salary for the Clerk-Treasurer and Deputy Clerk-Treasurer. **Clinton** and **Eric** asked if a salary increase for an elected official must happen after the term is over.
- D. **Dax** said there is really no change in any of the Planning Department's budget. Discussion ensued about the UDO.
- E. **Public Relations** – there were no major changes to speak of.
- F. **Building** – **Dax** said they are one of the busiest departments in the Town. **Kevin** asked how many vehicles are in **Dave's** fleet, **Dave** said there are three, but they do not drive as much as P.D., so their budget should not need to be very large.
- G. **Fleet** – **Dax** said the plan for Fleet would be to have all service charges come out of their supply line.
- H. **Facility** – **Dax** said there is additional money to paint, landscaping, etc...
- I. **MVH** – **Jason** said there were no changes.
- J. **Parks** – **Nathan** said most of his budget was for infrastructure, adding new employees, etc...**Kevin** asked how many full-time staff he will have, **Nathan** said there will be one additional staff. **Jeff** asked if there will be equipment for them to use, **Nathan** said they are looking into buying more at the end of the year. **Clinton** asked if the maintenance of the trails, which line it would come from, **Nathan** said it would come from the maintenance line.
- K. **Fire** – **Chief Westrich** said the overtime line should be \$25,000 instead of \$2,500 and the holiday line should be decreased by 10%. **Chief Westrich** talked about how they are tracking their calls, and how they cannot predict how many additional calls they will have but expect them to increase as we grow.

**5. ADJOURN – Clinton m/m to adjourn, Susan 2<sup>nd</sup>; 5-0 adjourned at 8:31pm.**

The minutes from a Regular Town Council meeting on August 8<sup>th</sup>, 2018 are approved on the 12<sup>th</sup> day of September 2018 by the following Town Council Members:

Eric Miller, President

Susan Austin

Clinton Bohm

Jeff Wishek

Kevin Russell

Attest:

Matthew Sumner, Clerk-Treasurer