



## Fleet Maintenance Technician

**Location:** Whitestown, IN

**Reports to:** Fleet Maintenance Superintendent

**Full/Part Time:** Full Time

**Regular/Temporary:** Regular

### **Purpose:**

The purpose of this position is to perform routine maintenance on towns vehicles and equipment. A fleet maintenance technician performs repairs and maintenance work on various size engines and machinery which includes light to heavy duty vehicles, construction, and landscape equipment. Specifically required to perform chassis, steering system, HVAC, brake system, general engine, tire, and electrical work.

### **Physical Demands/Work Environment:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Responsibilities:**

- General cleaning, upkeep of work area.
- Preventive maintenance and mechanical repairs on Town vehicles and equipment.
- Road service calls as needed.
- Complete and update repair and maintenance reports regarding Town vehicles and equipment in Enterprise Asset Management Software.
- Other duties as assigned.

### **Qualifications and Skills:**

- Must have a high school diploma or equivalent.
- Requires a valid driver's license with a clean driving record.
- Commercial Driver's License (CDL) through city funded CDL training.
- ASE Certified (brakes, drive train, electrical, gasoline and diesel engines) strongly preferred (will be required to obtain an ASE certification within one year of hire date) and EVT Certification preferred.
- Welding Certification preferred.
- Availability to work outside of normal business hours when necessary for emergencies/on-call assignments/weather related events.

### **Experience Requirements:**

- Ability to follow maintenance and repair manuals, maps, electrical diagrams, and complete maintenance logs.
- Snow removal equipment knowledge a plus.
- Heavy duty truck experience.
- 2 years' experience in field

To apply, please email your cover letter, resume to Katie Barr, Director of Human Resources, at [kbarr@whitestown.in.gov](mailto:kbarr@whitestown.in.gov).