

INDIANA

**TOWN COUNCIL MEETING**

**February 14, 2024**

MINUTES

1. **OPENING THE MEETING**
	1. Call to Order – **Dan** called the meeting to order at 7:02pm
	2. Pledge of Allegiance
	3. Roll Call – **Eric Nichols** absent

# PRESENTATIONS - none

1. **CLERK-TREASURER REPORT**
	1. [Town Management Report](https://whitestown.in.gov/whitestown-documents/jan-2024-town-mgmt-report/) I WMU Management Reports [(Sewer](https://whitestown.in.gov/whitestown-documents/june-2023-whitestown-sewage-works-monthly-management-report/)[, Water](https://whitestown.in.gov/whitestown-documents/june-2023-whitestown-water-works-monthly-management-report/))

## DEPARTMENT REPORTS - [2023 Annual Report](https://whitestown.in.gov/wp-content/uploads/2024/01/2023-Annual-Report.pdf)

[DPW,](https://whitestown.in.gov/whitestown-documents/jan-2024-dpw-report/) [Planning & Community Development,](https://whitestown.in.gov/whitestown-documents/jan-2024-planning-report/) [Building Department,](https://whitestown.in.gov/?post_type=whitestown_documents&p=16335&preview=true) [Park & Recreation,](https://whitestown.in.gov/whitestown-documents/jan-2024-parks-report/) [Public Relations,](https://whitestown.in.gov/whitestown-documents/jan-2024-pr-report/) [Police,](https://whitestown.in.gov/whitestown-documents/jan-2024-wpd-report/) [Fire](https://whitestown.in.gov/whitestown-documents/jan-2024-wfd-report/)

1. **PUBLIC REQUEST TO SPEAK** (Topics not related to an agenda item) -

# APPROVAL OF THE CONSENT AGENDA

* 1. Approval of Meeting Minutes – [1/3/2024 Town Council Meeting Minutes](https://whitestown.in.gov/whitestown-documents/jan-2024-mtg-minutes/)
	2. Claims – [January 2024 Expenses Town](https://whitestown.in.gov/whitestown-documents/jan-2024-town-expenses/) I [January 2024 Revenues Town](https://whitestown.in.gov/whitestown-documents/jan-2024-town-revenues/) I [January Utility Claims](https://whitestown.in.gov/whitestown-documents/jan-2024-utility-claims/) – **Cheryl m/m to approve the above consent agenda, Tanya 2nd, 4-0 adopted.**

# UNFINISHED BUSINESS

# Hiring of Town Manager – This is being tabled until next month.

1. **NEW BUSINESS**
	1. Consider adoption of Resolution 2024-03 Executive Authority – **Dan** briefly discussed the resolution. **Tanya m/m to adopt, Tobe 2nd, 4-0 adopted.**
	2. Consider adoption of Resolution 2024-04 approving Town termination of legal services – **Dan** talked about the resolution. **Cheryl m/m to adopt, Tanya 2nd, 4-0 adopted.**
	3. Consider adoption of Resolution 2024-05 approving Town engagement for legal services – **Dan** read the resolution. **Tanya m/m to adopt, Tobe 2nd, 4-0 adopted. Mark and Ashley, from Taft, addressed the Town and introduced themselves to the Council and Town. Dan** said he is happy with the line of communication already with Taft. **Tanya** pointed out that Ashley is sick, on vacation, and still here.
	4. Consider adoption of Ordinance 2024-01 Salary Matrix 2024 – **Dan** did the first reading and m/m to suspend the rules. **Tanya m/m to suspend the rules, Cheryl 2nd, 4-0 suspended.** **Dan did the 2nd read. Cheryl** mentioned how it’s a big change is to bring I.T. in-house. **Tanya m/m to adopt, Tobe 2nd, 4-0 adopted.**
	5. Public Hearing – Alt Construction ERA & Tax Abatement – **Dan** opened the public hearing at 7:13pm. **Clarie**, from Boone REMC talked about the project. **Dan** said he was happy to see the four-year abatement vs. the standard 10-year abatement we’ve seen in the past. **Dan** closed the meeting at 7:16pm.
	6. Consider the adoption of Confirmatory Resolution 2024-01 approving tax abatement for Alt Construction – **Cheryl** did say the RDC already passed this. **Tanya** echoed **Dan’s** previous statement about the 4-year abatement being preferred to the 10-year abatement. **Cheryl** **m/m to adopt, Tanya 2nd, 4-0 adopted.**
	7. Consider the adoption of Resolution 2024-02 approving the Multi-Hazard Mitigation Plan – **Chief Westrich** talked about the need for this. **Tanya m/m to adopt, Tobe 2nd, 4-0 adopted.**
	8. Consider expenditure exceeding $5,000; NTE $7,760.25(CRG - Replacing benches on trail at Panther Park) – **Dominic** talked about the expenditure. **Dan** asked what the condition of the current benches are in, **Dominic** replied that they are not in good condition, and are not ADA compliant. **Tobe** asked how long the last, **Dominic** said that can vary with wear and tear. **Dan m/m to approve with the NTE of $7,760.25, Tanya 2nd, 4-0 adopted.**
	9. Consider expenditure exceeding $5,000; NTE $17,000 (Concrete pad for shelter at Anson Park) – **Dominic** talked about this project. Discussion ensued. **Cheryl m/m to approve with the NTE of $17,000, Dan 2nd, 4-0 adopted.**
	10. Consider expenditure exceeding $5,000; NTE $22,960 (Mid States Recreation – Shade structures

to Splash Pad of Main Street Park) – **Dominic** discussed this item. **Tobe m/m to approve with a NTE of $22,960, Tanya 2nd 4-0 adopted.**

* 1. Consider expenditure exceeding $5,000; NTE $68,000 (BF& S Engineering for Gateway Park phase 2 project completion of all civil service work) – **Dominic** discussed this project. **Cheryl m/m to approve with a NTE of $68,000, Tobe 2nd, 4-0 adopted.**
	2. Consider expenditure exceeding $5,000; NTE $10,500 (Adding ground outlets around Anson Pond) – **Dominic** discussed this project. **Tobe m/m to approve with a NTE of $10,500, Tanya 2nd, 4-0 adopted.**
	3. Consider expenditure exceeding $5,000; NTE $5,894 (Purchase of picnic tables for Anson Park) – **Dominic** discussed this item as well. **Dan m/m with a NTE of $5,894, Cheryl 2nd, 4-0 adopted.**
	4. Consider expenditure exceeding $5,000; NTE $300,000 (Jackson Run Playground and Installation) – **Dominic** talked about this item. Discussion ensued. **Cheryl m/m to approve with a NTE of $300,000, Tobe 2nd, 4-0 adopted.**
	5. Consider Town Service Agreement with GHW Waste for Town trash services – **Dominic** explained the contract. **Tanya m/m to approve the contract, Tobe 2nd, 4-0 adopted.**
	6. Confirm Town Council appointments to the Planning Commission.
		+ Confirm Appointment of **Sri Venugopalan** to Whitestown Planning Commission as Town

Employee member to serve until 01/01/2025. **Dan m/m to confirm his appointment, Tobe 2nd, 4-0 adopted.**

* + - Confirm Appointment of **Danny Powers** to Whitestown Planning Commission as Town Employee

member to serve until 01/01/2025. **Dan m/m to confirm his appointment, Cheryl 2nd, 4-0 adopted.**

* + - Confirm Appointment of **Tobe Thomas** to Whitestown Planning Commission as Town Employee

member to serve until 01/01/2025. **Dan m/m to confirm his appointment, Cheryl 2nd, 4-0 adopted.**

* 1. Confirm Town Council appointments to the Redevelopment Authority.
		+ Appoint **Coady Adams**, Whitestown Resident, to serve on RDA. This is filling a vacant seat and

will expire 01/01/2026.

* + - Appoint **Erick Moore**, Whitestown Resident, to serve on RDA. This is filling a vacant seat and

will expire 01/01/2026.

* + - Appoint **Shelby Hasz**, Whitestown Resident, to serve on RDA. This is filling a vacant seat and

will expire 01/01/2026.

* 1. Consider expenditure exceeding $5,000; NTE $8,000 (WWTP PLC Controller) – **Danny** talked about the PLC Controller. Discussion ensued. **Cheryl m/m to approve with a NTE of $8,000, Tobe 2nd, 4-0 approved.**
	2. Consider expenditure exceeding $5,000; NTE $14,000 (Walker Farms Lift Station – Two VFD Replacements) – **Danny** explained what the VFD is and the need for this expense. **Tobe m/m to approve with a NTE of $14,000, Tanya 2nd, 4-0 adopted.**
	3. Consider expenditure exceeding $5,000; NTE $42,000(Four Lift Station Control Pannel Canopies) – **Danny** explained what these items are and the need for the expenditure. **Cheryl m/m to approve with a NTE of $42,000, Tanya 2nd, 4-0 adopted.**
	4. Consider expenditure exceeding $5,000; NTE $5,480(Meadowview Drive Speed Study) – **Danny** discussed this project. Discussion ensued. **Tanya m/m to approve with a NTE of $5,480, Cheryl 2nd, 4-0 adopted.**
	5. Consider expenditure exceeding $5,000; NTE $6,112 (Indigo Blue Street Light) – **Danny** talked about this expenditure request. Discussion ensued. **Tobe m/m to adopt with a NTE of $6,112, Tanya 2nd, 4-0 approved.**
	6. Consider expenditure exceeding $5,000; NTE $12,000 (Three Radar Signs) – **Danny** discussed this request. Discussion ensued. **Cheryl m/m to approve with a NTE of $12,000, Dan 2nd, 4-0 approved.**
	7. Consider expenditure exceeding $5,000; NTE $106,220 (Town Mowing Contract) – **Danny** discussed this contract for mowing. **Tanya** asked if it would not be cheaper if we would go with seasonal employment or just a full-time employee. **Danny** said seasonal help has been difficult to keep. Discussion ensued. **Tobe m/m to approve the contract with a NTE of $106,220, Cheryl 2nd, 4-0 adopted.**
	8. Consider Schooler Cemetery Relocation Proposal – **Danny** talked about the relocation of the small cemetery. **Steve Schooler**, a living family member, talked about how much this means to him and his family, and gave some history about those family members. **Terry Winters** is the current caretaker of the Jones Cemetery, and has helped with these graves for decades. **Tanya m/m to approve, Cheryl 2nd, 4-0 adopted.**
	9. Consider expenditure exceeding $5,000; NTE $979,000 (Acceptance and approval of apparent low bid for Community Crossings Paving) – **Danny** talked about this paving project. **Danny** said this is a 50-50 match with the State. **Cheryl m/m to approve the expense with a NTE of $979,000, Tobe 2nd, 4-0 adopted.**
	10. Consider expenditure exceeding $5,000; NTE $27,284 (WWTP HVAC Replacement) – **Danny** talked about this project. **Tanya m/m to approve the expenditure with a NTE of $27,284, Dan 2nd, 4-0 adopted.**
	11. Consider expenditure exceeding $5,000; NTE $28,750 (Indianapolis Rd Roundabout Light Replacement) – **Danny** talked about how this light was damaged and needed replaced. He believes we will re-coop the funds, as we found out who damaged it. **Dan m/m to approve with a NTE of $28,750, Cheryl 2nd, 4-0 adopted.**

**CC.** Consider adoption of Ordinance 2024 – 02, concerning the Execution of Cyber Security Contract – **Katie** Barr said this was to give the Council President the authority to sign a contract once one is presented. **Cheryl m/m to approve, Tanya 2nd, 4-0 adopted.**

**DD.** Consider expenditure exceeding $5,000; NTE $9,000 (HVAC unit for Station 272) – **Chief Westrich** talked about the need for the HVAC unit. **Dan m/m to approve, Tobe 2nd, 4-0 adopted.**

**EE.** Consider expenditure exceeding $5,000; NTE $11,000 (AED Purchase) – **Chief Westrich** said he would like to replace their AED in their vehicles. **Dan m/m to approve with a NTE of $11,000, Cheryl 2nd, 4-0 adopted.**

**FF.** Consider expenditure exceeding $5,000; NTE $50,000 (Fire Gear Purchase) – **Chief Westrich** said this was for 13 replacements of fire gear. **Cheryl m/m to approve for a NTE of $50,000, Dan 2nd, 4-0 adopted.**

**GG.**Consider expenditure exceeding $5,000; NTE $50,000 (WFD Annual Physicals) – **Chief Westrich** talked about the physicals. **Tobe m/m to approve with a NTE of $50,000, Cheryl 2nd, 4-0 adopted.**

**HH.** Consider expenditure exceeding $5,000; NTE $26,136 (Fleet 2 Unlimited – AXON) – **Chief Rolston** talked about how this was a 5-year payment, and this is just the last payment for that. **Tobe m/m to approve with a NTE of $26,136, Cheryl 2nd, 4-0 adopted.**

**II.** Consider expenditure exceeding $5,000; NTE $7,970 (Install new 2nd floor office – First Due Company) – **Chief Rolston** discussed this project. **Cheryl m/m to adopt with a NTE of $7,970, Tanya 2nd, 4-0 adopted.**

1. Consider expenditure exceeding $5,000; NTE $488,629 (WMPD – 2025 Fleet Project) – **Chief Rolston** explained this expenditure. **Tanya m/m to approve with a NTE of $488,629, Cheryl 2nd, 4-0 adopted.**
2. Consider expenditure exceeding $5,000; NTE $13,505 (Flock Safety) – **Chief Rolston** talked about this project. **Dan m/m to approve with a NTE of $13,505, Cheryl 2nd, 4-0 adopted.**
3. Consider expenditure exceeding $5,000; NTE $6,048 (Axon Tasers) – **Chief Rolston** talked about this. **Dan m/m to approve with a NTE of $6,048, Tanya 2nd, 4-0 adopted.**
4. Consider expenditure exceeding $5,000; NTE $20,120 (Magnet Forensics) – **Chief Rolston** discussed this expenditure. **Cheryl m/m to approve with a NTE of $20,120, Tanya 2nd, 4-0 adopted.**
5. Consider expenditure exceeding $5,000; NTE $6,385.50 (Carahsoft Technology Corp.) – **Chief Rolston** discussed this expenditure. **Tobe m/m to approve the expenditure NTE $6,385.50, Tanya 2nd, 4-0 approved.**

**OO.**Consider expenditure exceeding $5,000; NTE $36,368 (Axon Enterprise Inc.) – **Chief Rolston** explained the need for this expenditure. **Cheryl m/m to approve the expenditure NTE $36,368, Tanya 2nd, 4-0 approved.**

**PP.** Consider approval of out of state travel for planning department staff to attend 2024 National Planning Conference – **Todd Barker** explained the expenditure request. **Cheryl m/m to approve the request, Tanya 2nd, 4-0 adopted.**

**QQ.**Consider approval of out of state travel for Todd Barker to visit Norton Commons (Louisville, KY) for specific examples of potential mixes-use development standards – **Todd** explained this was just a trip down and back, not overnight. **Dan m/m to approve the request, Cheryl 2nd, 4-0 adopted.**

1. Consider expenditure exceeding $5,000; NTE $48,500 (City Works/Centricity Building Permit

Setup) – Todd explained this request. **Cheyrl m/m to approve the expenditure with a NTE of $48,500, Tobe 2nd, 4-0 approved.**

1. Consider expenditure exceeding $5,000; NTE $18,000 (City Works/Centricity Customer Portal

Setup) – **Todd** discussed how this will work with the previous request. City Works and Centricity work together, even though they are separate entities. **Tobe m/m to approve with a NTE of $18,000, Cheryl 2nd, 4-0 approved.**

1. Consider Town Service agreement w/Invoice Cloud to provide online payment option for the Parks Department – **Dominic** talked about the project. **Dan m/m to approve the agreement, Tanya 2nd, 4-0 approved.**
2. Consider expenditure exceeding $5,000; NTE $125,000 (Proposal from Document Mountain) – **Matt** discussed the purpose of this request. Discussion ensued. **Dan m/m to approve the expenditure with a NTE of $125,000, Tobe 2nd, 4-0 approved.**

**VV.** Consider expenditure exceeding $5,000; NTE $25,000 (Doll Consulting Group) – **Matt** discussed the purpose and background of this request. **Cheryl m/m to approve the expenditure with a NTE of $25,000, Tobe 2nd, 4-0 approved.**

# OTHER BUSINESS - none

1. **ADJOURN – Dan m/m to adjourn, Cheryl 2nd, 4-0 adjourned at 8:59pm.**

The minutes from a Town Council meeting on February 14th, 2024, are approved on the 13th day of March, 2024, by the following Town Council Members:

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Cheryl Hancock Dan Patterson

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 Tanya Sumner Tobe Thomas

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Attest:

Eric Nichols \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Matthew Sumner, Clerk-Treasurer