



# **WHITESTOWN FIRE DEPARTMENT**



## **2024 Goals**

### ***Plan – Implement – Evaluate – Integrate***

#### **Administrative:**

- Continue planning, and implement where applicable, hiring of personnel to place an additional apparatus into service.
- Complete apparatus and asset inventory value assessment to ensure appropriate levels of insurance.
- Identify and secure property for training grounds, including the consideration of a combined public safety training facility with the WMPD.
- Continue to work with Town staff and accounting to implement and adjust capital improvement planning.
- Continue work to evaluate and propose for consideration a Post-Employment Health Plan and Retirement Insurance possibilities.
- Coordinate with all public safety and Town management to create Incident Action Plan for preparation and response to the total eclipse event(s).
- Develop guide for department recognition actions for retirements, anniversaries, etc.
- Update current planning documents and implement additional as appropriate.
- Complete updating of department general orders; including proposing additional orders as necessary
- Create vacation day cash-out policy in coordination with union contract.
- Begin planning for 457 match contributions to begin in 2025 as per union contract.
- Complete acquisition of property for Station 271 and Station 273.

#### **Operational:**

- Propose adoption of Town Comprehensive Emergency Management Plan; prepare and host annual EOC drills with Town partners.
- Review, update, and create Standard Operating Procedures.
- Review, update, and create General Orders as applicable.
- Review and implement engine apparatus reintegration for run strings and order of arrival operations.
- Integrate hazardous materials assessment into response mapping.
- Work with Town GIS staff to build efficient mapping systems to derive data for planning, including heat mapping capabilities for incident responses.
- Propose and implement replacement of SCBA equipment cache.
- Evaluate 2023 ISO audit scores; develop plan for improvement as applicable.



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## **Emergency Medical Services:**

- Monitor buildout of new ambulance purchase; Estimated delivery of late 2024.
- Obtain final approval for the management of controlled substances under the Protecting Patient Access to Emergency Medications Act of 2017. Site inspection is still pending.
- Conduct required recertification classes – CPR, ACLS, PALS and add a Trauma specific.
- Plan, develop, and implement multi-agency mass casualty incident training and drill.
- Develop expectations and requirements for potential EMS educational instructor cadre.
- Host a multi-agency 12 lead interpretation course with intent to gain funding support from Ascension and Zoll

## **Fire Training & Safety:**

- Conduct monthly fixed facility training for on-duty personnel.
- Conduct a minimum of 3 live fire training courses; implementing at least one of these trainings as a night drill.
- Conduct 12 hours of company officer training for each acting and ride-out officer.
- Continue to ensure ISO training requirements are being met.
- Review all personnel's certifications and develop a needs list by person/position.
- Continue to offer state certification courses to allow for successful progress of succession plan career path framework.
- Continue 5-year rotation of PPE replacement plan.
- Conduct PPE inspections for all personnel and address any deficiencies.
- Ensure all PPE is washed a minimum of 2 times a year.
- Evaluate the need for additional hazardous materials response training for WFD.

## **Fire Prevention:**

- Conclude development and implement Fire Prevention Ordinance.
- Implement E-Knox Box key system and install necessary equipment.
- Create fire investigation checklist guidance, update, add appropriate forms, and review policy.
- Continue to evaluate and implement Knox Box E-key system as applicable.
- Continue to research and implement changing codes and designs as applicable.
- Continue to build relationships with community stakeholders to uphold and improve business fire safety.
- Identify life safety gaps in current fire code and explore local/county ordinances to address accordingly.
- Continue building upon relationships with planning and building departments for new business additions and applicable changes.
- Continue to build community stakeholder relationships and assist local businesses with any fire or code issues.