

WHITESTOWN

INDIANA
TOWN COUNCIL MEETING
March 13, 2024
7 PM
MINUTES

1. OPENING THE MEETING

- A. Call to Order – **Dan** called the meeting to order at 7:00pm.
- B. Roll Call – All Present
- C. Pledge of Allegiance – **Whitestown Boys and Girls Club** members lead in the Pledge of Allegiance

2. PRESENTATIONS

- A. Krohn – Quarterly Debt Report – **Nathan Fox** presented the debt report on behalf of Krohn. Discussion ensued.

3. CLERK-TREASURER REPORT

- A. Town Management Report | WMU Management Reports (**Sewer, Water**)

4. DEPARTMENT REPORTS

- A. DPW 2024 Goals | February 2024 Report – **Danny Powers** presented the 2024 Public Works goals. There are several paving projects and resurfacing projects, as well as adding drainage. There are also several pieces of equipment he wants to purchase this year. He is hoping to get some grants for next year for some capital improvement projects. The Water department will need to catalog their water lines to find any potential lead pipes to have them replaced. **Danny** does not believe we have any but will still need to catalog them. The Wastewater department will be working on a Wastewater Treatment Plant expansion. Discussion ensued.
- B. Developmental Services | 2024 Goals – **Todd Barker** presented the 2024 Community Development goals. He discussed the software switch they are planning on this year, and inspecting. He is hoping Code Enforcement will respond to any issue within 2 business days. He also mentioned developing a system for tracking code enforcement issues and resolutions. Discussion ensued.
 - Building Department February 2024 Report
 - Planning Department February 2024 Report
- C. Parks and Recreation 2024 Goals | February Report – **Dominic Cornett** presented the 2024 Parks goals. He said the Jackson Run Park is the main goal for the year. He talked about additions to the Main Street Park, and the online software for rentals, etc...Discussion ensued.
- D. Public Relations 2024 Goals | February 2024 Report – **Sydney Bruner** presented the 2024 PR goals. She discussed having a portal for town employees to have access to in order to find all events happening in the town. She discussed developing a relationship with local media and inviting them to our local events. Discussion ensued.
- E. WPD 2024 Goals | February 2024 Report – **Captain John Jurkash** discussed the goals for the police department. He discussed updating training and implementing the training for all employees. He discussed their operations goals, and the officer development goals as well. Discussion ensued.
- F. WFD 2024 Goals | February 2024 Report – **Chief Westrich** spoke about the 2024 Fire Department goals. He talked about finding land for a training facility, planning for future planning to make sure they are on the right path to stay on with the growth of the town. Discussion ensued.

5. PUBLIC REQUEST TO SPEAK (Topics Not Related to An Agenda Item) - none

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6. APPROVAL OF THE CONSENT AGENDA

- A. Approval of Meeting Minutes – 2/14/2024 Town Council Meeting Minutes
- B. Claims – February 2024 Expenses Town | February 2024 Revenues Town | February Utility Claims – **Eric m/m to approve the above consent agenda, Tanya 2nd, 5-0 adopted.**

7. UNFINISHED BUSINESS

8. NEW BUSINESS

- A. Consider Expenditure Exceeding \$5,000; NTE \$12,000 (Greg Ballard Contract) – **Dan** said this is to hire **Greg Ballard** as a consultant to the Town. It would be month by month until both parties agree it is unnecessary. **Dan m/m to approve the expenditure with a NTW of \$12,000, Tanya 2nd, 5-0 adopted. Eric m/m to grant Dan authority to finalize negotiations, Tobe 2nd, 5-0 adopted.**
- B. Consider Expenditure Exceeding \$5,000; NTE \$25,034.39 (Indoor Scissor Lift) – **Dominic** discussed the need for the scissor lift. **Cheryl** asked what it would be used for, **Dominic** said it would be used a lot for changing lights and hanging lights. **Cheryl m/m to approve the expenditure with a NTE of \$25,034.39, Tobe 2nd, 5-0 adopted.**
- C. Consider Expenditure Exceeding \$5,000; NTE \$572,892.50 (Work Truck Request for Proposal) – **Dan** excused himself from this discussion. **Danny** talked about the need for these vehicles. He said it was necessary to make sure they were all plow trucks. Discussion ensued. **Tanya** said she would like to table this until we get a complete inventory of vehicles before approving over a half-million dollars' worth of vehicles. **Eric** said he would like to see a complete inventory as well but is not sure he likes holding off on the vote. **Tobe** wondered if the RFP price would change if we held off for one month. Discussion ensued. **Tanya m/m to table. Cheryl** asked what the cost would be if the council moved forward without the Explorer. He said it would be \$525,238.74 if the Explorer was removed from the quote. **Cheryl m/m to approve the expenditure with a NTE for \$525,250, 2nd, by Eric, 4-0 approved.**
- D. Consider Expenditure Exceeding \$5,000; NTE \$75,000 (HWC Contract for Community Crossings 2024.2) – **Danny** said this is a contract with HWC for the plans, etc...for the Community Crossings application that will be submitted this summer. Discussion ensued. **Eric m/m to approve the expenditure with a NTE of \$75,000, Tobe 2nd, 5-0 approved.**
- E. Consider Expenditure Exceeding \$5,000; NTE \$52,500(HWC Contract for locally funded paving) - **Danny** said this will be for other projects that are locally funded. **Cheryl m/m to approve the contract with a NTE of \$52,500, Tanya 2nd, 5-0 adopted.**
- F. Consider Expenditure Exceeding \$5,000; NTE \$50,000 (Engineering Agreement with Duke Energy for Relocating Powers Poles for Main Street/CR 500 Roundabout subject to legal review) – **Danny** talked about this project. **Tobe m/m to approve with a NTE of \$50,000, Tanya 2nd, 5-0 approved.**
- G. Consider Expenditure Exceeding \$5,000; NTE \$56,600 (Consider Contract with MS Consultants for MS4 Stormwater Quality Management Plan Implementation Plan Part C – **Danny** said this is the next step to transition to MS4. **Tobe m/m to adopt with a NTE of \$56,600, Eric 2nd, 5-0 adopted.**
- H. Consider Expenditure Exceeding \$5,000; NTE \$337,025.69 (Center Point Gas Line Extension to new Municipal Services Complex Subject to Legal Review) – **Danny** explained the need for this expenditure. **Dan m/m to approve the expenditure with a NTE of \$337,025.69 subject to legal review, Eric 2nd, 5-0 approved. Dan m/m to grant the attorney the power to sign the contract upon review, Tanya, 2nd; 5-0 approved.**

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- I. Consider Expenditure Exceeding \$5,000; NTE \$18,000 (Water Department Shoring) – **Danny** talked about the need for this expenditure. **Tobe m/m to approve with a NTE of \$18,000, Eric 2nd, 5-0 adopted.**
 - J. Consider Expenditure Exceeding \$5,000; NTE \$26,000 (Street Department Line Stripper) - **Danny** talked about this purchase. Discussion ensued. **Eric m/m to approve the expenditure with a NTE of \$26,000, Dan 2nd, 5-0 adopted.**
 - K. Consider Expenditure Exceeding \$5,000; NTE \$50,000 (Crack Sealer) – **Danny** discussed this purchase. **Cheryl m/m to approve with a NTE of \$50,000, Tanya 2nd, 5-0 approved.**
 - L. Consider Expenditure Exceeding \$5,000; NTE \$13,000 (Street Signal Bulbs) – **Danny** discussed the reason for this purchase. **Tanya m/m to approve with a NTE of \$13,000, Tobe 2nd, 5-0 approved.**
 - M. Consider Expenditure Exceeding \$5,000; NTE \$15,000 (Storm Sewer Television Equipment) – **Danny** discussed the need for this purchase. **Eric m/m to approve with a NTE of \$15,000, Cheryl 2nd, 5-0 approved.**
 - N. Consider Expenditure Exceeding \$5,000; NTE \$6,000 (Storm Sewer Cleaning Jet Head) – **Danny** talked about why he is requesting this purchase. **Tobe m/m to approve with a NTE of \$6,000 with an allowance for shipping, Eric 2nd, 5-0 approved.**
 - O. Consider Expenditure Exceeding \$5,000; NTE \$30,000 (FD UTV Purchase) – **Chief Westrich** talked about the need for this purchase. **Cheryl m/m to approve the expenditure with a NTE of \$30,000, Eric 2nd, 5-0 approved.**
 - P. Consider approval of a relative hire: New Utility Billing Office to hire Shannon Downs (spouse of Water employee Lester Downs). – **Matt** discussed this hire and the relationship of the employee with the job duties. **Eric m/m to approve the ability to hire, Tobe 2nd, 5-0.**
 - Q. Consider aging 2021 checks to void per State code – **Matt** discussed the process and background on the checks. Discussion ensued. **Cheryl m/m to void the checks per State Code, Tobe 2nd, 5-0 approved.**
 - R. Consider sub-recipient agreement with Greater Indianapolis Chamber of Commerce for Hattie’s 180 Makeover Grant – **Molly Whitehead** discussed the grant. She said this was Federal ARPA funds, and this was for approximately \$29,000. It will go toward expanding the parking lot and accessibility ramp. Discussion ensued. **Cheryl m/m to approve the agreement, Tanya 2nd, 5-0 approved.**
- 9. OTHER BUSINESS – Dan welcomed the new Town Manager, Katie Barr.**
- 10. ADJOURN – Tobe m/m to adjourn, Eric 2nd, 5-0 adjourned at 9:13pm.**

The minutes from a Town Council meeting on March 13th, 2024, are approved on the 10th day of April, 2024, by the following Town Council Members:

Cheryl Hancock

Dan Patterson

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Tanya Sumner

Tobe Thomas

Eric Nichols

Attest:

Matthew Sumner, Clerk-Treasurer