



## Building Inspector

**Location:** Whitestown, IN

**Reports to:** Building Inspection Supervisor

**Full/Part Time:** Full Time

**Regular/Temporary:** Regular

**Wage (Hourly/Salary):** NTE; \$60,060/year

### **Purpose:**

Perform building inspections to enforce compliance with the Indiana Building Codes, as adopted by the Indiana Building Commission, and Local Building Ordinances, as adopted by the Town of Whitestown, and perform all additional duties as assigned.

*Reasonable accommodation may be made to enable individuals with disabilities to perform the job responsibilities.*

### **Responsibilities:**

- Performs job site inspections to ensure compliance with building code requirements.
- Interprets code requirements for inspectors, builders, contractors, installers, homeowners, engineers, architects, attorneys and the public.
- Approves/disapproves construction installations based on the applicable code requirements and posts code violations when required.
- Conducts follow-up inspections to determine if the abatement of code violations has been accomplished.
- Manages assigned inspection workload and maintains department inspection records.
- Maintains an up-to-date knowledge of all applicable state codes and local ordinances.
- Possesses good customer services skills and addresses all complaints and questions in a professional manner.
- Attends training classes when approved, to obtain or maintain certifications.
- Works well within a team environment.

**Education and Experience Requirements:**

- High School diploma or GED.
- Three years of experience as a jurisdictional building inspector is preferred.
- Must have or be willing to obtain an ICC Building Inspector Certifications.
- Must provide verifiable employment records, references, and pass a background check.
- Must be proficient in the use of computers and have experience in using Microsoft Office.