



SPENDING AUTHORIZATION FORM

Pursuant to Whitestown Ordinance No. 2024-08, all purchases over \$25,000 must be pre-approved by a body having authority to approve claims.

Name of Requestor: Michael Kistner Department: IT

Total Amount Requested: \$54,377.62 Budget Line Number: 1101.018313

General Description of Purchase (Attach additional materials as appropriate):

Audio and Visual Equipment for Town Hall

Signature of Requestor: *Michael Kistner*

Clerk-Treasurer Office Verification:

Sufficient funds are available in the budget line numbers set forth above for the purchase amount requested above:

Signature of Clerk-Treasurer Designee: _____

Printed Name: Matthew Sumner

Board Approval:

On _____, the Town Council President of the Town of Whitestown approved the above requested spending authorization in an amount not to exceed \$ _____.

Signature of Board President or Secretary

*All payments must follow applicable claims approval procedures.

**Requestor is responsible for ensuring any applicable bidding procedures (statute and/or ordinance) are followed.