



SPENDING AUTHORIZATION FORM

Pursuant to Whitestown Ordinance No. 2024-08, all purchases over \$25,000 must be pre-approved by a body having authority to approve claims.

Name of Requestor: Matt Sumner Department: Utilities/Town

Total Amount Requested: \$32,000 Budget Line Number: 6101, 6201, and 1101 OS&C

General Description of Purchase (Attach additional materials as appropriate):
a comprehensive fixed asset inventory and valuation of Town-owned properties and equipment.

Signature of Requestor: _____

Clerk-Treasurer Office Verification:

Sufficient funds are available in the budget line numbers set forth above for the purchase amount requested above:

Signature of Clerk-Treasurer Designee: _____

Printed Name: Matthew Sumner

Board Approval:

On _____, the Town Council President of the Town of Whitestown approved the above requested spending authorization in an amount not to exceed \$ _____.

Signature of Board President or Secretary

*All payments must follow applicable claims approval procedures.

**Requestor is responsible for ensuring any applicable bidding procedures (statute and/or ordinance) are followed.